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MEMORANDUM FOR: Chief, Regulations Control Staff

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SUBJECT

1. There are attached proposed Headquarters and on Premotion. These Hotices were prepared at the request or the Deputy Director (Administration), since he feels there is a possibility that the time-in-grade requirements in the regulation on promotions have been mininterpreted. He feels that some additional clarification is needed to stress the point that time in grade is but one factor, and that service in grade for the required period is net, of itself, a basis for promotion.

2. It is recommended that these Notices be coordinated to determine whether other components agree that there is a problem of interpretation warranting their issuance.

> George E. Heloon Deputy Assistant Director for fermormal

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